

**MINUTES**  
**Special Meeting of the Committee of the Whole**  
**February 2, 2021 – 6:00 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

President Pro Tem Glotz called the special meeting of the Committee of the Whole on February 2, 2021, to order at 6:12 p.m.

At this time, President Pro Tem Glotz stated this meeting was conducted remotely via electronic participation consistent with Governor Pritzker’s Executive Orders suspending certain requirements of the Open Meetings Act provisions relating to in-person attendance by members of a public body due to the COVID-19 pandemic. President Pro-Tem Glotz introduced ground rules for effective and clear conduct of Village business. Elected officials confirmed they were able to hear one another.

Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present:       M. Glotz, Village President Pro Tem  
                                  K. Thirion, Village Clerk  
                                  C. Berg, Village Trustee  
                                  W. Brady, Village Trustee  
                                  W. Brennan, Village Trustee  
                                  D. Galante, Village Trustee  
                                  M. Mueller, Village Trustee  
                                  J. Vandenberg, Village President

Members Absent:

Staff Present:           D. Niemeyer, Village Manager  
                                  P. Carr, Assistant Village Manager  
                                  L. Godette, Deputy Clerk  
                                  J. Urbanski, Public Works Director  
                                  K. Clarke, Community Development Director (Participated electronically)  
                                  P. Connelly, Village Attorney

Others Present:         Katie Duda, Rocket Testing (Participated electronically)  
                                  Mohamad AlMasri, Hematogenix (Participated electronically)

**Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING HELD ON JANUARY 26, 2021** – Motion was made by Trustee Glotz, seconded by Trustee Brennan, to approve the minutes of the Special Committee of the Whole meeting held on January 26, 2021. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #3 – DISCUSS AGREEMENT WITH CDW FOR THE MICROSOFT PRODUCTS ANNUAL RENEWAL LICENSE** – Pat Carr, Assistant Village Manager, presented the Microsoft Products annual renewal. The quote presented was from the Villages provider, CDW, for the annual renewal of the Villages Microsoft product suite. The cost for this service is \$73,307.47 and is included in the current year’s budget.

Motion was made by Trustee Mueller, seconded by Trustee Brady, to recommend the agreement with CDW for the Microsoft annual renewal, be forwarded to the Village Board for approval. Vote by roll call.

Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #4 – DISCUSS APPROVAL OF TEMPORARY USE PERMIT FOR COVID TESTING**

**FACILITIES: a. HEMATOGENIX – 8150 185<sup>TH</sup> STREET** – Kimberly Clarke, Community Development Director, presented the temporary use permits. The proposed temporary use would be a COVID-19 testing location operated by Hematogenix ([www.test4covid.net](http://www.test4covid.net)), at 8150 185<sup>th</sup> Street. Hematogenix is a laboratory business that was in operation before COVID-19 and started COVID test analysis at this location soon after the pandemic began. However, they found a natural progression to providing their own testing as well on-site which provides quick and efficient results for its patients. The location has been operating for about three (3) months. It has two (2) drive-thru testing lanes with approximately 12-13 stacking spaces. One (1) lane is largely an express lane and a second lane is dedicated to vehicles that may have more than one person being tested with longer wait times.

Testing usually only takes a couple of minutes to check-in customers and complete the test. It has operated as an appointment-only facility to avoid issues with stacking and traffic problems. They plan to continue operating in this manner. The Fire, and Building Departments have completed an initial safety review of the site plan and will give final approval with building permit review.

Staff has recommended the following conditions:

- Approval is for six (6) months;
- Permits are required to be submitted and approved for the tent, trailer, electrical, and temporary signage;
- Testing shall be appointment-only to be able to plan for and monitor traffic;
- A staff member must be on-site to monitor and manage traffic to avoid and stacking backups off-site;
- Testing will be closed if stacking occurs off-site onto neighboring properties or roadways.

Trustee Brady asked if the onsite dumpster was for regular trash or medical waste. Mohamad AlMasri, Hematogenix, replied it is for the regular trash. The medical waste is handled by a medical waste disposal company.

President Vandenberg asked if there is an overflow lot for those arriving early for their appointment. There has been a complaint regarding parking on 185<sup>th</sup> Street although it is unclear if is related to the testing facility. Mr. AlMasri stated he was unaware of customers parking on 185<sup>th</sup> Street. If a customer arrives early, or late, they may proceed straight to the testing lane. This will be communicated to customers when they make their appointment as well as posting the information on their website.

Motion was made by Trustee Glotz, seconded by Trustee Mueller, to recommend the temporary use permit for COVID-19 testing for Hematogenix at 8150 185<sup>th</sup> Street, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**b. ROCKET TESTING – 7711 159<sup>TH</sup> STREET**– The proposed temporary use would be a COVID-19 testing location operated by Rocket Testing (<https://rocketgtesting.com>), at 7711 159<sup>th</sup> Street. The site is currently occupied by a two-story office building occupied by an attorney, and a radiology office. Rocket Testing currently operates COVID-19 testing at twelve (12) other temporary testing locations in the Chicagoland area and has experience opening and operating these facilities.

The site plan has one drive-thru lane with approximately 10-11 stacking spaces along with a trailer, generator, and port-a-john bathroom located on the site. The testing location would not use interior building space. Testing usually only takes a couple of minutes to check-in customers and complete the test. Due to the limited on-site stacking and to avoid any potential backups, the Petitioner has agreed to

testing by appointment only. The Fire, and Building Departments have completed an initial safety review of the site plan and will give final approval with the building permits when submitted.

Staff has recommended the following conditions:

- Approval is for 6 months;
- Permits are required to be submitted and approved for the tent, trailer, electrical, and temporary signage;
- Testing shall be appointment-only to be able to plan for and monitor traffic;
- A staff member must be on-site to monitor and manage traffic to avoid and stacking backups off-site;
- Testing will be closed if stacking occurs off-site onto neighboring properties or roadways;
- The generator shall be placed as far away from the neighboring residential along the southern property line as possible.

Trustee Brennan's only concern was the queue line but is comfortable with the recommended conditions.

Trustee Galante asked if the testing numbers are reported to the State. Katie Duda, Rocket Testing, replied yes.

Trustee Berg asked if this would be cash only and how results are relayed back to the customer. Ms. Duda replied no insurance is accepted and payment is by credit card. Customers can wait for the results or receive them via text.

Trustee Brady asked how the medical waste is handled. Ms. Duda replied a medical waste disposal company comes as needed.

Motion was made by Trustee Glotz, seconded by Trustee Berg, to recommend the temporary use permit for COVID-19 testing for Rocket Testing at 7711 159<sup>th</sup> Street, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #5 – DISCUSS BULK FUEL** – John Urbanski, Public Works Director explained since contracting with Warren Oil the Village has saved approximately 20% on bulk fuel costs. This contract is due for renewal. Public Works has contacted the Tinley Park Park District (TPPD) for the possibility of combining bulk fuel purchases, perhaps garnering more savings for both entities. He added Warren Oil is connected to the levels, saving administrative time.

Mr. Urbanski recommends renewal of this contract, with the inclusion of TPPD, if there is no bid or Request for Proposal (RFP) requirement. Patrick Connelly, Village Attorney, will verify if a bulk purchase of this nature is permitted without a bid or RFP.

President Vandenberg asked if the TPPD usage would impose additional wear and tear on the equipment. Mr. Urbanski stated TPPD has its own tanks.

**Item #6 - RECEIVE COMMENTS FROM THE PUBLIC** –

President Pro Tem Glotz asked if there were any comments from the public. There were none.

Laura Godette, Deputy Village Clerk, stated there was no written comment or request to speak telephonically.

Vote by roll call to adjourn the Committee of the Whole. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the meeting adjourned at 6:39 p.m.

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